



Toll-Free Hot Line

A Component of Chubb's Employment Practices Liability Loss Prevention Program

Advice is just a phone call away.

An important component of Chubb's Employment Practices Liability Loss Prevention Program is its **toll-free hot line** that puts customers in direct contact with the nationally known law firm of Jackson Lewis LLP.

HOT LINE FEATURES

- Staffed by employment practices liability (EPL) experts from a nationally recognized employment law firm that has over 500 attorneys in 41 offices, providing a national viewpoint and a sensitivity to regional business environments.
- Callers receive immediate answers to most EPL questions, enabling them to evaluate potential action—and to understand the ramifications of that action—when a precarious situation arises.
- Helps insureds control their out-of-pocket EPL claim costs.
- Customers can make an unlimited number of calls to the hot line.
- Hot line service is free.
- Confidentiality of calls is assured.

HOW IT WORKS

1. The customer calls the hot line with a question about a precarious employment situation, concerns about how employment law affects a potential action, the development of a policy, or a strategic personnel practices decision. A Jackson Lewis professional with extensive EPL experience staffs the line.
2. The caller will be asked to summarize the question and to provide the policy number and contact information.





3. The professional responds to the customer's question with an overview of employment law that best relates to the customer's situation, as well as advice on ways to handle it.
4. The Jackson Lewis attorney provides advice about the method of approaching a problem, investigating an issue, developing corrective strategies, and providing other assistance. (Note: The firm cannot provide advice about specific discharges or adverse personnel actions, or you can retain the firm at a 10% discount if you wish to do so.)
5. If the question is beyond the scope of the hot line, the Jackson Lewis attorney will advise the customer to retain independent counsel.

Note: The hot line cannot be used to report notice of potential or actual claims.

Questions typically handled over the hot line include:

"Does an employee have a right of privacy in email messages that he sends or receives at work? Can we look at those messages?"

"An employee came to me claiming sexual harassment. What should I do?"

"A minority employee maintains that she was overlooked for a promotion because of her ethnicity and her religion. What action should I consider?"

"Are we required to offer training about sexual harassment?"

"Are we covered by the Family Medical Leave Act? If we are, what does that require us to do?"

NEXT STEPS

For more information on how Chubb's **Employment Practices Liability Loss Prevention Program**, including the **toll-free hot line**, can help prevent potential employment disputes, as well as help employers defend against actual EPL lawsuits, contact your trusted agent or broker today. Additional information is also available on the Web at www.chubb.com.



Chubb Group of Insurance Companies
www.chubb.com

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This literature is descriptive only. Actual coverage is subject to the language of the policies as issued. Chubb, Box 1615, Warren, NJ 07061-1615.

Form 14-01-0750 (Rev. 9/08)